

EXHIBIT 2

**Instructions for Tellers**

Access the following website:

<https://www.wildcardsystems.com/cardwizpayroll/nationalbankofcommerce>

**Registered Users Login**


User ID

Password

**CONTINUE** 

Input User ID: Assigned by NBC Retail Department  
Input Password: Assigned by Cardwiz

EXHIBIT 3

		Order New Card	
Search by: Search Criteria:		-Order New Card-	
Last Name		Maintenance Confirmation	View Reports
		Logout	

## New Card Order

REQUIRED FIELDS \*

### Card Issuance

Issuing Location	NBOC Gift	
Card Number *	<input type="text"/>	
NBOC Gift	\$ Comment	<input type="text"/>

### Card Recipient Information

Company Name	<input type="text"/>	
First Name *	<input type="text"/>	M.I. <input type="text"/>
Last Name *	<input type="text"/>	Suffix <input type="text"/>
Address *	<input type="text"/>	
	<input type="text"/>	
City, State *	<input type="text"/>	AK
Zip Code*	<input type="text"/>	
Country *	United States	
Email Address	<input type="text"/>	
Home Telephone *	<input type="text"/>	<input type="text"/>
Employee Number	<input type="text"/>	
Last 4 Digits of Social Security Number*	<input type="text"/>	

# New Card Order

REQUIRED FIELDS \*

## Card Issuance

Issuing Location

NBOC Gift

Card Number \*

4454230000026332

NBOC Gift

\$ 100.00 Comment customer

## Card Recipient Information

Company Name

NBC

First Name \*

John

M.I.

Last Name \*

Bragg

Suffix

Address \*

1927 1st Avenue North

City, State \*

Birmingham AL

Zip Code\*

35203

Country \*

United States

Email Address

Home Telephone \*

205 - 583 - 3600

Employee Number

Dianne/Main

Last 4 Digits of Social Security Number\*

4444



**Instructions for Managers**

Access the following website:

<https://www.wildcardsystems.com/cardwizpayroll/nationalbankofcommerce>

**Registered Users Login**

User ID

Password


Input User ID: Assigned by NBC Retail Department  
Input Password: Assigned by Cardwiz

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Navigation

Navigation menu with buttons: Maintenance Confirmation, View Reports, Log Out, and a search bar with the text "Search Client".

Open Order Confirmation

All Open Orders 				
Issuer	Last Name	Card Type	Amount Due	Activity
CWPayroll, NationalBankCom	DOE	NBOC Gift	\$25.00	PRIMARY INITIAL LOAD

## Order Fulfillment

Issuer	User ID	
CWPAYROLL, NATIONALBANKCOM	Password	
Activity	PRIMARY INITIAL LOAD	
Issuing Location	NBOC GIFT	

Current Order			
Card Recipient Name	Type of Recipient	Card Number	
JOHN DOE	Primary	4454230000012241	<input type="button" value="Edit"/>

Total	
Existing Card Balance	50.00
New Value Load - NBOC Gift	
Total Due Cardholder	0.00

<input type="button" value="Done"/>	<input type="button" value="CANCEL"/>
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# View Reports

Location

From    To

\* Reports Generated by Date Range  
limited to 31 Days Max

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## Card Status

["Card Inventory"](#)

["Outstanding Orders"](#)

["Card Inventory Test Mode"](#)

## Financial/Management

["Card Loads"](#)\*\*

["Deductions/Balance Transfers"](#) \*

## Transaction History

["Transaction Types"](#) \*

["Cardholder Transaction History"](#)

["Open To Buy Transaction Detail"](#)

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NBOC Gift

### Open To Buy Transaction Detail

As of Saturday, November 15, 2003

Account #

xxxxxxxxxx026332

Open To Buy

\$0.00

Settled Balance

\$0.00

There are no Settled Transactions on this Account

There are no Pending Transactions on this Account

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NBOC Gift

### Open To Buy Transaction Detail

As of Tuesday, November 11, 2003

Account #

xxxxxxxxxx012241

Open To Buy Settled Balance

\$50.00

\$50.00

#### Settled Transactions

Tran Date	Post Date	Description	Reference #	Amount
11/04/2003	11/04/2003	ValueLoad		\$50.00

There are no Pending Transactions on this Account

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## Search Results for " DOE "



Last Name	Card Type	Issuing Location	Account No.	Employee No.	Activity
DOE	NBOC Gift	NBOC Gift	4454230000009239	DIANNE	- Select an Activity -
DOE	NBOC Gift	NBOC Gift	44542300000026332	DIANNE / MAIN	- Select an Activity -

### Card Maintenance

**CARD NUMBER - CURRENT STATUS**

445423000009239 - READY

**STATUS A CARD**

Suspend

Unsuspend

Close Acct

**LOAD/REMOVE FUNDS FROM CARD****ACCOUNT INFORMATION**

\$25.00

Reload

Deduct

	BALANCE	DOLLAR AMOUNT	COMMENT
NBOC Gift	\$25.00		

Update Info

**Card Recipient Information**

Company Name

NBC

First Name

JOHN

M.I. D

Last Name

DOE

Suffix

Address

1927 1ST AVENUE NORTH

City, State

BIRMINGHAM AL

Zip Code

35203

Country

United States

e Telephone

205 - 583 - 3600

Employee Number

DIANNE

Email Address

Last 4 Digits of Social Security Number

4444

NBOC Gift

**Outstanding Orders Detail**

As of 11/14/2003 11:15:03 AM

Order Date	Order Type	QTY	Selling Agent	Card Type	Amount
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Issuing Location : NBOC Gift

11/11/2003	PRIMARY INITIAL LOAD	1	CWPayroll, N.		\$25.00
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**Issuing Location Total \$25.00**

**Grand Total \$25.00**

NBOC Gift

**Outstanding Orders Detail**

As of 11/14/2003 11:15:03 AM

Order Date	Order Type	QTY	Selling Agent	Card Type	Amount
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Issuing Location : NBOC Gift

11/11/2003	PRIMARY INITIAL LOAD	1	CWPayroll, N.		\$25.00
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**Issuing Location Total \$25.00**

**Grand Total \$25.00**

Card Loads and Cash Outs

Exhibit 13b

NBOC Gift

**Card Loads and Cash Outs**

From: 11/15/2003 To: 11/15/2003

	Selling Agent	New Card Sales	Card Holder	Card Type	Amount
Selling Location : NBOC Gift					
Value Loads					
11/15/2003	CWPayroll, N	Y	BRAGG, J	NBOC Gift	\$200.00
	CWPayroll, N	Y	DAVIS, M	NBOC Gift	\$75.00
	CWPayroll, N	Y	JONES, B	NBOC Gift	\$50.00
				<b>Action Total</b>	<b>\$325.00</b>
				<b>Selling Location Total</b>	<b>\$325.00</b>

<b>Total New Card Sales</b>	<b>\$325.00</b>
<b>Total Value Loads</b>	<b>\$0.00</b>
<b>Total Balance Adjustment Debit</b>	<b>(\$0.00)</b>
<b>Total Collected</b>	<b>\$325.00</b>
<b>Net Total</b>	<b>\$325.00</b>

Card Loads and Cash Outs

Exhibit 13c

NBOC Gift

**Card Loads and Cash Outs**

From: 11/14/2003 To: 11/14/2003

	Selling Agent	New Card Sales	Card Holder	Card Type	Amount	
Selling Location : NBOC Gift						
Value Loads						
11/14/2003	Carver, D	Y		NBOC Gift	\$25.00	
					Action Total	\$25.00
					Selling Location Total	\$25.00

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Total New Card Sales **\$25.00**

Total Value Loads **\$0.00**

Total Balance Adjustment Debit **(\$0.00)**

Total Collected **\$25.00**

Net Total **\$25.00**